

# Admission Guidance

Entry requirements for courses are set by Collyer's Adult Education and Skills or, for qualification courses, may be set by the Awarding Organisation. See individual course pages for more information.

For recreational and non-qualification courses, all students must be aged 16 or over on the 31st August preceding the course start.

For qualification and funded courses, all students must be aged 19 or over on the 31st August preceding the course start.

We reserve the right to refuse admission to any student who has an unsatisfactory prior record or who breaches our Code of Conduct at any point.

For professional or work-related qualifications, Collyer's may require references from previous educational establishments or employers before agreeing admission to a course.

Collyer's will interview applicants for admission to courses, where appropriate, and will not admit applicants who are deemed to be unsuitable.

For qualification courses, applicants should anticipate homework and home study hours equivalent to at least the time spent in class.

Collyer's is committed to ensuring that people with disabilities, including those with learning difficulties or medical needs, are treated fairly. All reasonable adjustments to provision will be made to ensure that students with disabilities are not disadvantaged.

It is a condition of admission and funding that students are shown to be on courses that are suitable for their needs and where they have a reasonable prospect of success.

We will consider applications for qualification courses from students aged 16-18 in exceptional circumstances only. Applicants must apply to Collyer's Sixth Form in the first instance. The Sixth Form may refer applicants to Adult Education and Skills if there is no suitable daytime provision.

