

CANTEEN

Open between 08:15 and 14:15

Lunch Available from 11:45

Menu subject to change

Main Meals £3.90

Monday

Thai Green Chicken Curry with
Rice

Thai Green Quorn Curry with Rice

Tuesday

Chicken Pasta Bake

Cheese Tortellini with green pesto

Wednesday

Roast Chicken

Nutless Roast

Thursday

Chicken Enchiladas with
Tortilla Chips

Vegetable Enchiladas with
Tortilla Chips

Friday

Jumbo Fish Fingers & Chips
Mozzarella Sticks & Chips

Main Meals £3.90

COLLEGE HALF TERM HOLIDAY OPENING TIMES

The college will be open, with limited access, during the half term holiday as follows:

Monday 28th to Thursday 31st October between
08:15 and 16:30; and

Friday 1st November between 08:15 and 16:00.

All staff and students coming in to college during this time MUST sign in and out at the Main Reception, unless students are booked to work in the Library. All students on site must be supervised by a member of staff and need to be off site by the finish times listed above.



Library Opening

OCTOBER HALF TERM

MONDAY	28 OCT	8.30AM - 4PM
TUESDAY	29 OCT	8.30AM - 4PM
WEDNESDAY	30 OCT	8.30AM - 4PM
THURSDAY	31 OCT	CLOSED
FRIDAY	1 NOV	CLOSED

REMEMBER TO WEAR YOUR ID AND LANYARD

STAFF ABSENCE

If you are **sick** please call or email **Reception BEFORE 08:15** on the day (irrespective of your start time) this will enable Reception staff to inform everyone of your absence before the start of the teaching day.

As Reception is **not automatically notified by Cintra**, please could all staff ensure they notify Reception of any forthcoming planned absences (ie trips, toil, staff development activities, short term dependency leave, medical appointments, etc).

Please follow the Staff Absence Procedures and Leave of Absence Procedures as detailed under SharePoint/HR/Absence.

Phone: 01403 210822 or

Email: reception@collyers.ac.uk

STUDENT ABSENCE

If you are unable to be in College for any reason then this must be reported by a parent or carer

Call: 01403 216528

Email: absence@collyers.ac.uk

Date	Autumn Term Events	Meetings Tues or Thurs 16:20	Meetings Other	External Meetings
Week 9				
21st Oct	PR1: Teacher input		Busi Comm this week/GS&R 16:00	
22nd Oct				
23rd Oct			EC 16:00	
24th Oct		PC		
25th Oct				
Week 10				
4th Nov	INSET 2	PR1 published 17:00		
5th Nov		GCSE Exams	House	S7 C&Q
6th Nov				
7th Nov				S7/SFCA SE Reg Prins/Ch
8th Nov				
Week 11				
11th Nov	BTEC Mock Week		SS Teams this week	
12th Nov				
13th Nov	No Enrichment	Open Evening		
14th Nov	Progress Review Day (Off TT)	Open Evening		
15th Nov	Wellbeing Day			

Curriculum Planning & Quality Assurance

Curriculum Planning

October

- Review curriculum information for partner school visits; notice of any changes for next year—new course proposals
- Update UCAS predictions
- PR1 Input
- Partner school visits

November

- Open Evenings
- Targeted Parents' Evening
- GCSE Re-sits from the summer
- Progress Review Day
- BTEC Mock week
- INSET Day 2

Quality Assurance

October

- Subject SARs and QIPs completed: reviewed by DoF/ADoF prior to SMT review
- Pastoral & Operational SARs and QIPs completed to VP and DP
- Subject SAR Review meetings with SMT & Governors
- Pastoral & Operational SARs and QIPs meetings with SMT & Governors
- Lesson Observations continue
- Start of new QIP implementation

November

- Edit and update Subject SARs & QIPs, post completed versions
- Faculty Review meetings with SMT & Governors
- Draft College SAR and QIP to Q&C
- Lesson Observations continue

Please note that
**COLLYER'S
LIBRARY**

is CLOSED on

**MONDAY 4TH NOVEMBER
AND FRIDAY 15TH NOVEMBER**

Due to INSET and Wellbeing days



Registered Pro Study

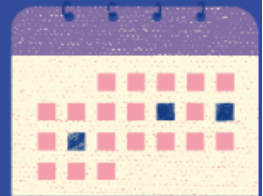
is **suspended** on these dates



Due to Exams in Memorial
and Duckering Libraries



There is no Registered Pro Study
**Tuesday 5th November -
Thursday 14th November**



It will resume on
Monday 18th November

The Main Library will be open on all three
floors, please enter in silence. If you have
trouble finding a study space, please ask
staff as we have laptops to loan



CAREERS & WORK EXPERIENCE

Drop-in



Julie Crysell
Careers Adviser

- Careers Advice & Guidance
- Support with option choices
- Personal statement support
- UCAS application support
- Morrisby careers matching
- Apprenticeship information
- CV's, cover letters & preparing for interviews



Sarah Tillier
Work Experience Co-ordinator

- Reflecting on your interests and researching work experience placements
- How to reach out to employers
- Your online profile and personal brand
- Preparing for work experience
- Your Health & Safety at work



Every Tuesday 13:20-14:05



Careers Office L001

See the Careers SharePoint for further information

THINKING OF BEING A THERAPIST?

Are you aged 17 years and over and thinking of working with children and families as a:

Art
Therapist?

Dramatherapist?

Integrative
Psychotherapist?

Clinical
Psychologist?

You are invited to join one of our specialist therapists for a 90-minute workshop, followed by a whole team Q&A session. Hear about routes into training and experience some of the activities and techniques we use in our practice.

Connect with other people also considering this career path and have the opportunity to ask questions about the training and our experience of working as therapists in the NHS and education and social care sectors, as well as at Beacon House.

AVAILABLE THERAPIST WORKSHOPS

Nicole Lenihan, Art Therapist



"Come and ask questions about art therapy as a discipline, how it works, what you need to do to qualify and talk more specifically about the benefits of art therapy when working with trauma."

Louise Best, Dramatherapist



"Join me for a creative, experiential workshop to explore your curiosity around dramatherapy, using some of the activities I employ in my practice."

Julie Neale, Integrative Child and Adolescent Psychotherapist



"Experience the integrative approach to therapy and how and why we tailor therapy to the individual needs of our clients, using different creative techniques to support their unique needs."

Kathryn Whyte, Clinical Psychologist



"A space to consider the breadth and depth of working as a Clinical Psychologist. We'll 'formulate' a client's needs and explore how we might respond with the variety of tools a clinical psychologist would have available to them."

Book your space at www.beaconhouse.org.uk/training-categories/live-online-training and name the therapist whose workshop you'd like to attend in the 'additional requirements' box when booking. Please note workshop spaces are limited and spaces are allocated on a first-come, first-served basis.

FRIDAY, 1ST NOVEMBER | £30* | 9.30-12.30

Price includes refreshments on arrival and during the mid-session break

Workshops will be held at: Beacon House, Unit B Madam Green Business Centre, Oving, Chichester, PO20 2DD

***THERE ARE SOME FREE PLACES AVAILABLE FOR PEOPLE WHO ARE CARE-EXPERIENCED; PLEASE EMAIL TRAINING@BEACONHOUSE.ORG.UK FOR MORE INFORMATION**

Carpenter Box's trainee scheme

Open evening 2024



When: 5.30pm - 7.30pm, Tuesday 19th November 2024

Where: Carpenter Box, Amelia House, Crescent Road, Worthing, West Sussex, BN11 1RL

We are a training firm committed to the development of careers in finance. This drop in event is for sixth form and college students looking to find out more about a career in accountancy or tax. In particular, those seeking an opportunity within Worthing, Brighton, Crawley, Chichester or Portsmouth starting in 2025.

At this event you will hear from some of our Partners, qualified staff, and current trainees on why no two days are the same. You will learn about the qualifications and different pathways on offer that will help you to become an accountant, tax or business adviser.

We will dispel some common misconceptions about accountancy and tax, and talk about the skills our trainees use on a day-to-day basis. You will also have an opportunity to chat to some of our trainees; you can ask them about their role, how they approached their job search, what they love most about their work, or advice on starting your professional career. Our HR team will also be on hand to provide some CV and interview tips when applying for a trainee role at Carpenter Box.

There will be refreshments available on the evening.

Register your interest to attend:
carpenterbox.com/open-evening



T: 01903 234094

E: info@carpenterbox.com

www.carpenterbox.com/careers

BRIGHTON / CHICHESTER / CRAWLEY / LONDON / PORTSMOUTH / WORTHING



Did you know Collyer's
Careers Team are on
Instagram?

Collyer's Careers Team
[@collyers_careers](https://www.instagram.com/collyers_careers)



Springboard

A SPECIAL EVENT FOR COLLYER'S STUDENTS!

Have you ever thought about volunteering at Springboard or would you like to know a bit more about how to get involved?

- gain experience
- learn new skills
- great days out
- have fun
- great for wellbeing
- make a difference
- feel good
- improve your mental health
- improve your cv
- make friends
- gain confidence

COME ALONG TO OUR
**VOLUNTEERING
LUNCHTIME DROP-IN**

Tuesday 22nd October
from 1:20pm
at Springboard House,
52 Hurst Rd, Horsham

IT'S VERY RELAXED, JUST DROP IN
ANY TIME BETWEEN 1:20-2:20PM
FOR SNACKS AND A CHAT

[@springboardproject](https://www.instagram.com/springboardproject)



COLLYER'S
Founded in 1532

Students, Staff and Visitors

Keep everyone safe
by having your college ID
visible at all times



Take part in the West Sussex 16 to 20 Bus Saver Survey to enter a prize draw!!

16 to 20 Bus Saver Survey



Aged 16-20? Take our 16 to 20 Bus Saver survey and you could win a £50 gift card!

If you live in West Sussex and you're older than 16 but have not yet reached your 21st birthday, then you we'd love to hear what you think about our [16-20 Bus Saver \(opens in new window\)](#) discount scheme.

The scheme enables you to travel around West Sussex with discounted bus fares and tickets equivalent to the child fare from your local bus operator.

We want to hear from you if you use buses already or if you don't.

When you have completed the survey you can enter our **Prize Draw** for a chance to win one of 5 x £50 One4all gift cards!

The closing date for the survey and prize draw is 31 October 2024

PICK UP A

**PRONOUN
BADGE**

pronoun badges are available from
the first floor Library desk



STUDENT SERVICES

Located in B002, ground floor
Buckle Building

Lost & Found

CENTRAL LOST PROPERTY

UNCLAIMED LOST
PROPERTY

Jackets, coats, shoes,
water bottles, umbrellas...





SPORT



Rugby played Worthing at home in the AoC League and lost 40-17

Basketball played BHASVIC at home in the CBL and lost 55-86

Netball 1's played Godalming 2's in Round 2 of the AoC Cup and won 44-14

Football Golds played Woking at home in the Surrey League and lost 4-3

Corrected winners from last week

Men's Rugby played Salesians at home in the Surrey League and **won** 34-0



Culture Day was scheduled for 25th October, it has been postponed to the spring term. If you'd like to get involved please come to the Multi-Cultural Society in P102 on Tuesday lunch times

If interested, please send names to

HXB@collyers.ac.uk



**PLEASE DO NOT
SMOKE OR VAPE
ANYWHERE ON THE
COLLEGE CAMPUS OR THE
SURROUNDING
AREAS**

Monday 11th November at 11.00am

All staff and students are welcome to observe the 2-minute silence to mark Remembrance Day at 11.00am on Monday 11th November. The Last Post will sound outside the Duckering Hall foyer and there will be the opportunity to observe the silence in the quad, or wherever you are within the college campus at that time.

If you are out and about in the quad at that time, please respect those who are observing the silence.



Safeguarding our students - how we can help

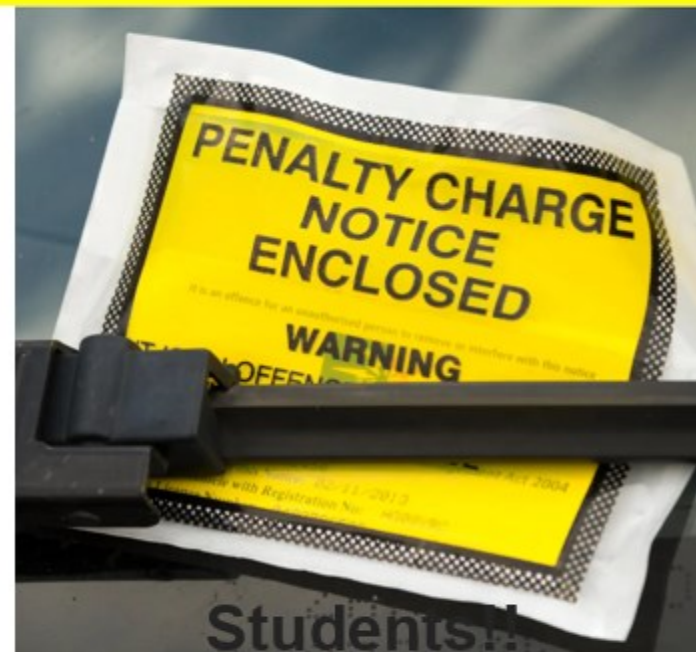
Please be considerate of our neighbours

P Please remember that the college is situated amongst a residential area. **Respect our neighbour's property and privacy.** Any student intending to park in the vicinity of the college **must ensure they park legally** and with consideration to our neighbours and other road users. **Do not park near driveways where residents need to enter and exit safely.** Do not park so close to other vehicles that they cannot manoeuvre to drive away. The surrounding area is regularly patrolled by **Police Community Officers** who would also be notified of any problems and **will take action if cars are parked illegally.**

Be courteous and polite to everyone as you arrive and leave college. **Do not loiter in the roads surrounding the college or block footpaths,** which hinders the progress of others especially if they are with young children, have prams, are elderly or wheelchair users. **Do not drop litter, including cigarettes,** and remember that the park is also close to college and litter should be placed in the bins provided - you risk incurring a £75 fine from HDC if you are caught dropping litter. Also when food packaging and litter are dropped it encourages rats and other vermin and this should be avoided at all costs.



STUDENT PARKING



Please park responsibly in areas surrounding the college. The hospital is not an appropriate place to park, not least because it takes space away from patients of the hospital who need easy access, and not paying to park there will result in a parking fine. The hospital vicinity is also not a suitable area for congregating in groups. If students are parking in residential areas, they need to drive in a respectful way, park responsibly and be mindful of local residents. We have recently had reports of music blaring and poor language of students parked in local roads. **Our main advice is for students to be greener by walking, cycling, and using public transport.** Thank you!