

CANTEEN

Open between 08:15 and 14:15

Lunch Available from 11:45

Main Meals £3.90

Monday

Chicken Balti Curry & Rice

Sweet Potato & Lentil Curry & Rice

Tuesday

Ham Carbonara

Roasted Vegetable Pasta

Wednesday

Roast Chicken

Nutless Roast

Thursday

Southern Fried Chicken in a Bap

Southern Fried Quorn in a Bap

Friday

Fish & Chips

Vegetarian Fingers & Chips

Menu subject to change



COLLYER'S
Founded in 1532

NEXT STEPS CAREERS PRESENTATION ONLINE

18:00 - 19:15
THURS 30 JAN

- GUEST SPEAKERS
- APPRENTICESHIP AWARENESS
- RECRUITMENT & APPLICATION TIPS
- PROGRESSION OPPORTUNITIES
- LOCAL EMPLOYERS

SIGN UP FOR THE ZOOM LINK ON MY PROGRESS SHOP ENRICHMENT



STAFF ABSENCE

If you are **sick** please call or email **Reception BEFORE 08:15** on the day (irrespective of your start time) this will enable Reception staff to inform everyone of your absence before the start of the teaching day.

As Reception is **not automatically notified by Cintra**, please could all staff ensure they notify Reception of any forthcoming planned absences (ie trips, toil, staff development activities, short term dependency leave, medical appointments, etc).

Please follow the Staff Absence Procedures and Leave of Absence Procedures as detailed under SharePoint/HR/Absence.

Phone:

01403 210822

Email:

reception@collyers.ac.uk

STUDENT ABSENCE

If you are unable to be in College for any reason then this must be reported by a parent or carer

Call: 01403 216528

Email: absence@collyers.ac.uk

Date	Spring Term Events	Meetings Tues or Thurs 16:20	Meetings Other	External Meetings
Week 19				
20th Jan				
21st Jan	General Parents Evening 15:30-20:30			
22nd Jan				
23rd Jan			SMCG 13:30	
24th Jan			RCU	
Week 20				
27th Jan				
28th Jan		Fac/HoS		S7 Pastoral Leaders
29th Jan				S7 EDI
30th Jan			Gov L Walks	
31st Jan				
Week 21				
3rd Feb			RM 09:00/DRCG 10:15	
4th Feb		EPQ		
5th Feb	Next Steps Career Fair (evening)		EC 16:00	
6th Feb		Full Fac		
7th Feb				

Curriculum Planning & Quality Assurance

Curriculum Planning

January

- PR2 Published
- PR2 Review Day
- Transition subject reviews
- Curriculum check completed prior to interviewing new students (new and withdrawn provision)
- General Parents' Evening (2)

February

- Partner school interviews
- External student interviews (x2)
- Exam entries [inc. Transfer Exams]
- Next year's staffing/timetabling/staff development plans begin (Operational Plans & budgets)
- 2A A-Level Contingency Exams
- Deployment and Curriculum planning

Quality Assurance

January

- Lesson Observations continue

February

- Appraisal – check progress to targets
- QIP review
- Lesson Observations continue



'Green careers' Talk

Sophie Atkinson

(Youth Action Officer for Sussex Wildlife Trust)

**Wednesday 22nd January S207
(3.15pm - Enrichment slot)**

Sophie will be talking about the types of jobs at the Sussex Wildlife Trust, and other jobs in the environmental sector, with a chance to ask questions at the end.

Please go to **MyProgress Shop - Enrichment** to book your free place. Places are limited.

If you normally have an enrichment activity at this time, you will need to let your teacher know you will absent for that session.



NEXT STEPS CAREERS FAIR



- **MEET LOCAL EMPLOYERS**
- **EXPLORE APPRENTICESHIP OPPORTUNITIES**
- **RESEARCH CAREER PATHS**

**17:15 - 20:00
05/02/2025**

SIGN UP FOR AN ARRIVAL TIMESLOT ON MYPROGRESS SHOP, ENRICHMENT.

YOUR BOOKING ADMITS YOU AND ONE PARENT/CARER ONLY

'The Possibilities' by Howard Barker is being performed in February Half Term at [The Spring Theatre, Havant](#). With contributions from Collyer's students, designers and performers, this production promises to be an exciting ride.



An Emperor on the edge of madness; a beautiful assassin; a woman trapped in a dystopian interrogation; a family of weavers sheltering from war; and the guardian of the one remaining library. What do these disparate characters have in common? Each must navigate a treacherous path of survival, while clinging to what humanity they have left. ([Teaser Trailer](#))

DATES/TIMES:

Wednesday 19 Feb, 7.30pm-9:30pm

Thursday 20 Feb, 7.30pm-9:30pm

Friday 21 Feb, 7.30pm-9:30pm

Saturday 22 Feb, 2.30pm -4.30pm & 7.30pm-9:30pm

PRICES: £11-£13. Buy one get one half price for Wednesday 19th.

TRAVEL: The most straight forward route is a train from Horsham-Havant (they leave half hourly and takes about 45 mins). If you are travelling by train, the theatre is a [10 minute walk](#).

SPORTS NEWS

On Friday 10th January:

Women's Basketball played ACS International in Cobham and lost 100-6

On Tuesday 14th January:

The Sussex Cross Country Championships were held at Waterhall in Brighton. **Collyer's** placed **2nd** in both the Senior Girls Team Competition and the Senior Boys Team Competition. The following students represented the college:

Stephanie Shaw (3rd)

Finn Blythe (5th)

Zoe Neal (10th)

Tom Wood (14th)

Skaidra Valmantaite (17th)

Oli Fraser (38th)

On Wednesday 15th January:

Men's Rugby played Godalming at home and won 17-14

Football 1's played Gordons away and drew 2-2

Football Golds played Reigate at home in a double header and won the 1st game 2-0 and lost the 2nd 2-1

Women's Football played Esher away and lost 6-2

Netball 1's and **2's** played Esher away and the **1's** won 38-11 and the **2's** lost 39-30



2025 Award Schemes

Lord Mayor's 800th Anniversary Awards Trust



Awards vary between £50 and £1000 towards the cost of the project.

The Trust supports young people aged 17-24 taking part in projects designed to broaden their experience, develop their self-confidence and improve their career chances.

Example Projects:

Teaching and community work in many different countries

Conservation and wildlife work abroad

Attendance at Summer schools and work experience abroad

Applicants will need to demonstrate that they will be challenged or will be bringing benefit to others.

Applicants must outline the fund raising aspect of their project: that they can fund a large part of the project through their own efforts.

Additionally, the Trust aims to give an insight in to the work of the Lord Mayor and Corporation of the City of London. Priority for granting awards is given to those applicants with a close connection to the City of London.



Our college was founded in 1532 when Horsham born Richard Collyer, a wealthy London merchant and member of The Mercers' Company of the City of London, specified in his will that a school house should be built in Horsham for 60 boys. The Mercers' Company are still our trustees and maintain a close relationship with the college.

The **Worshipful Company of Mercers** is the premier Livery Company of the City of London. The company's aim was to act as a trade association for general merchants, and especially for exporters of wool and importers of velvet, silk and other luxurious fabrics (mercers). Today, the Company exists primarily as a charitable institution, supporting a variety of causes. The company's motto is *Honor Deo*, Latin for "Honour to God".

Visit the [Student Services SharePoint](#) site for more information

If you wish to proceed with an application, contact Student Services: studentservices@collyers.ac.uk

Applications must be processed by Student Services before 20 February 2025 for projects taking place between May and December 2025.

2025 Award Schemes



ZONTA International Young Women in Leadership Award



Recognising young women aged 16-19 who demonstrate superior leadership skills and a commitment to public service and civic causes.

You must demonstrate:

- Active commitment to volunteerism.
- Experience in local government, student government, or workplace leadership (paid or unpaid).
- Volunteer leadership achievements.
- Knowledge of Zonta International and its programs.
- Support in Zonta International's mission of building a better world for women and girls.

Awards range from US\$250 to US\$5000

Visit the [Student Services SharePoint](#) for more information about Zonta.

If you wish to proceed with an application, contact Student Services.

Applications must be completed and submitted to Zonta by 28 February 2025

2024 Collyer's Prize Winner

In 2024, Collyer's student, Jennifer Ohri won two Zonta awards: first prize from the Zonta E-Club of the UK and also second prize in the Zonta district competition (which includes a large area of northeastern Europe).



Jennifer was presented with her award in May 2024 by Kate Spalding of Zonta



Registered Pro Study

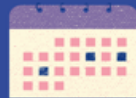
is **suspended** on these dates



Due to Exams in Memorial and Duckering Libraries



There is no Registered Pro Study
**Monday 6th January -
Tuesday 21st January**



It will resume on
Wednesday 22nd
January

The Main Library will be open on all three floors, please enter in silence. If you have trouble finding a study space, please ask staff as we have laptops to loan



**PLEASE DO NOT
SMOKE OR VAPE
ANYWHERE ON THE
COLLEGE CAMPUS OR
THE SURROUNDING
AREAS**

FINANCE

The **Finance Office (A103)** is OPEN DAILY from **10:45 – 13:45**. Please note that where possible, online payment is the preferred method. If you need to make any payments by card or cash for resources, you can visit the Finance Office at the above-mentioned opening times.

If making online payments, please allow one business day for the payment to appear on your MyProgress account. Please include your SY number as the reference. Payments made on Fridays, will be updated on MyProgress the following Monday. If you are making a payment at the Finance Office, your MyProgress account will be updated at the same time.

We can also assist you with any queries you may have surrounding payments on MyProgress.

PICK UP FREE PERIOD PRODUCTS

**take away full packs from
Student Services in B002.**

**make use of open packs from:
Duckering Ground Floor toilets and
Student Services in B002.**

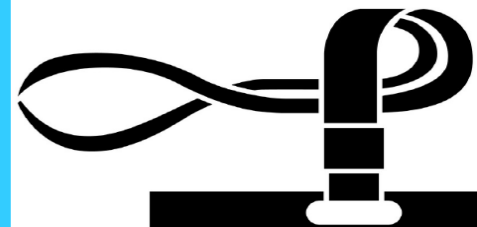
*Having periods should not be
a barrier to education.*

ending period poverty



COLLYER'S
Founded in 1532

Students, Staff and Visitors
Keep everyone safe
by having your college ID
visible at all times



**Wear your ID
at all times
on campus**



Safeguarding our students - how we can help

STUDENT SERVICES

Located in B002, ground floor
Buckle Building

Lost & Found
CENTRAL LOST PROPERTY



UNCLAIMED LOST PROPERTY

Jackets, coats, shoes,
water bottles, umbrellas...



NHS
Western Sussex Hospitals
NHS Foundation Trust

**Sexual Health
WEST SUSSEX**

Free online at:

www.sexualhealthwestsussex.nhs.uk

- **Condoms** by post or click and collect
 - Click Test and Send **STI Kits** testing kits for Chlamydia, Gonorrhoea, Syphilis and HIV
- Also, find details about
- **Emergency Contraception**



Emergency
Contraception



ADVERSE WEATHER

Although it is very rare that we would need to close the college unless there is a severe red weather warning, or in the event of a heavy overnight snow fall, or a forecast of heavy snow during the working day, our first priority is the safety of students and staff. In the event of adverse weather, the Principal will endeavour to post a message on the college website by 06:30 to remind staff and students what they should do.

We have guidance on distance learning for managing remote teaching and learning. Teachers should notify their affected classes and then remotely teach via Teams. Students need to ensure they check their college emails regularly for information from the college. All remote lessons should be provided in full and registered using Corero. Remote learning should be marked as an "R" in registers.

Notwithstanding this, students and staff should make the journey to college if it is safe to do so, particularly if they live within a reasonable walking distance. If snow is forecast to fall during the working day, a decision will be made as to whether staff and students who live some distance from the college, and particularly those who rely on public transport, should leave college early. We can't predict or control the weather, but we can be prepared!

