

CANTEEN

Open between 08:15 and 14:15

Lunch Available from 11:45

Main Meals £3.90

Monday

Chicken Tikka Masala with Rice
Spinach, Chickpea & Paneer Curry
with Rice

Tuesday

Chilli Tacos
Quorn Chilli Tacos

Wednesday

Roast Chicken
Nutless Roast

Thursday

Chicken Shawarma with Flatbread/
salad
Falafel with Flatbread/salad

Friday

Chicken Nuggets & Chips
Quorn Nuggets & Chips

Menu subject to change

COLLEGE HALF TERM OPENING TIMES

The college will be open, with limited access, during the half term holidays as follows:

Monday 17th to Thursday 20th February between 08:15 and 16:30; and Friday 21st February between 08:15 and 16:00.

All staff and students coming in to college during this time MUST sign in and out at the Main Reception, unless students are working in the Library. All students on site must be supervised by a member of staff and will need to be off site by the finish times listed above.

The Library will be open as follows during the half term holiday:

Tuesday 18th to Thursday 20th between 08:30 and 16:00

STAFF ABSENCE

If you are **sick** please call or email **Reception BEFORE 08:15** on the day (irrespective of your start time) this will enable Reception staff to inform everyone of your absence before the start of the teaching day.

As Reception is **not automatically notified by Cintra**, please could all staff ensure they notify Reception of any forthcoming planned absences (ie trips, toil, staff development activities, short term dependency leave, medical appointments, etc).

Please follow the Staff Absence Procedures and Leave of Absence Procedures as detailed under SharePoint/HR/Absence.

Phone:

01403 210822

Email:

reception@collyers.ac.uk

STUDENT ABSENCE

If you are unable to be in College for any reason then this must be reported by a parent or carer

Call: 01403 216528

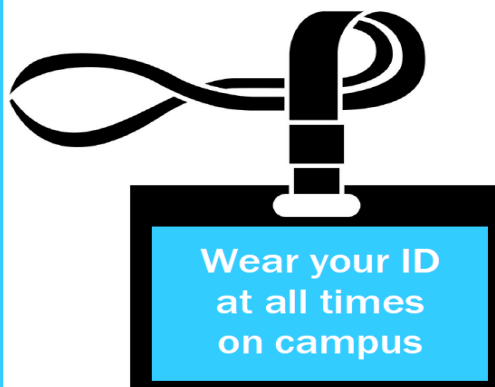
Email: absence@collyers.ac.uk



COLLYER'S
Founded in 1532

Students, Staff and Visitors

Keep everyone safe
by having your college ID
visible at all times



PLEASE DO NOT
SMOKE OR VAPE
ANYWHERE ON THE
COLLEGE CAMPUS OR
THE SURROUNDING
AREAS

Date	Spring Term Events	Meetings Tues or Thurs 16:20	Meetings Other	External Meetings
Week 22				
10th Feb	A Level Mock Exam Wk (2A off TT)			
11th Feb	Yr 11 Interview Day			
12th Feb	Yr 11 Interview Day			
13th Feb		Subject		
14th Feb				
Week 23			Busi Comm this wk	
24th Feb	INSET Day 3 SD	Marking and Moderation PM	GS&R 16:00	
25th Feb		Staff		
26th Feb			A&R 08:00	
27th Feb		BTEC		
28th Feb				
Week 24				
3rd March	Foundation to L3 Applicants	PR3: Student Self Assessment		
4th March	Interviews with Tutor/HoH	PC/CC	F&GP 16:30	
5th March			RCU	
6th March		New HoS		S7 C&Q
7th March				

Curriculum Planning & Quality Assurance

Curriculum Planning

February

- Partner school interviews
- External student interviews (x2)
- Exam entries [inc. Transfer Exams]
- Next year's staffing/timetabling/staff development plans begin (Operational Plans & budgets)
- 2A A-Level Contingency Exams
- Deployment and Curriculum planning

March

- Targeted Parents Evening
- Indicative numbers from interviewing
- 2A set planning
- Key assessments
- Exam timetable distribution
- Subject Progress Review
- Staff appointments
- Transition to Level 3 offer finalised
- Deployment and Curriculum planning

Quality Assurance

February

- Appraisal – check progress to targets
- QIP review
- Lesson Observations continue

March

- Student and staff surveys on MyProgress
- Lesson Observations continue



Registered Pro Study

is **suspended** on these dates



Due to Exams in Memorial and Duckering Libraries



There is no Registered Pro Study
**Monday 10th February -
Friday 14th February**



It will resume on
Tuesday 25th February

The Main Library will be open on all three floors, please enter in silence. If you have trouble finding a study space, please ask staff as we have laptops to loan



LIBRARY OPENING

February Half Term

Monday 17th	CLOSED
Tuesday 18th	8.30am - 4pm
Wednesday 19th	8.30am - 4pm
Thursday 20th	8.30am - 4pm
Friday 21st	CLOSED

Monday 24th INSET 8.30am - 4.30pm

SPORTS NEWS

On Tuesday:

Men's Tennis played Sevenoaks at home in the LTA Schools Winter Series and lost 5-1

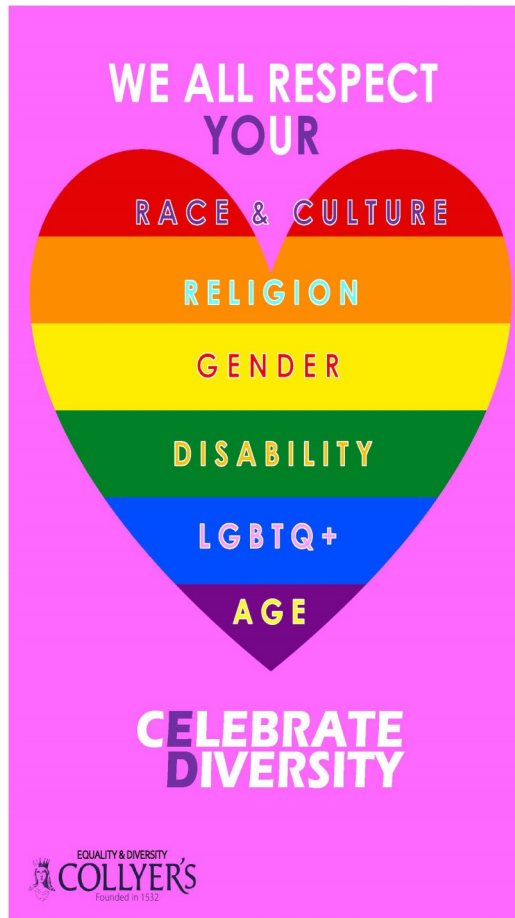
On Wednesday:

Men's Rugby played Cardinal Newman 4's at home in the AoC League and lost 17-13

Netball 1's played Royal Russell away in the Surrey League and won 57-35

Basketball played St David's, Cardiff away in the CBL League and won 89-71

Football Golds played Godalming at home in the Surrey League and won 6-2



STYLED
SAVED

Styled and Saved...
is coming back

30th January

6th February

13th February

Clothes for students
and staff!

In the Duckering Cafe

Lunch time 1.20pm – 2pm

Safeguarding information and advice at Collyer's

If you are concerned about yourself or someone you know, the **Student Safeguarding SharePoint** has all the information and advice you need to access support both within college and externally. Just follow this link: <https://collyer82.sharepoint.com/sites/StudentSafeguarding>

If you have an **immediate safeguarding concern** about yourself or another, please go to the **Safeguarding team** in the **Student Services Office - B002**.

FREE

PERIOD

PRODUCTS

Modibodi
period pants

washable,
reusable
and
eco-friendly



now available from
Student Services in B002

Did you know Collyer's
Careers Team are on
Instagram?

Collyer's Careers Team
@collyers_careers



STUDENT SERVICES

Located in B002, ground floor
Buckle Building

Lost & Found
CENTRAL LOST PROPERTY



**UNCLAIMED LOST
PROPERTY**

Jackets, coats, shoes,
water bottles, umbrellas...



'The Possibilities' by Howard Barker is being performed in February Half Term at [The Spring Theatre, Havant](#). With contributions from Collyer's students, designers and performers, this production promises to be an exciting ride.



An Emperor on the edge of madness; a beautiful assassin; a woman trapped in a dystopian interrogation; a family of weavers sheltering from war; and the guardian of the one remaining library. What do these disparate characters have in common? Each must navigate a treacherous path of survival, while clinging to what humanity they have left. ([Teaser Trailer](#))

DATES/TIMES:

Wednesday 19 Feb, 7.30pm-9:30pm

Thursday 20 Feb, 7.30pm-9:30pm

Friday 21 Feb, 7.30pm-9:30pm

Saturday 22 Feb, 2.30pm -4.30pm & 7.30pm-9:30pm

PRICES: £11-£13. Buy one get one half price for Wednesday 19th.

TRAVEL: The most straight forward route is a train from Horsham-Havant (they leave half hourly and takes about 45 mins). If you are travelling by train, the theatre is a 10-minute walk.

Please park responsibly in areas surrounding the college



If students are parking in residential areas, they need to drive in a respectful way and park legally. Make sure not to park on double yellow lines, do not block driveways or park in such a way as to cause access issues. Please be mindful of local residents; no littering, poor language or blaring loud music.

The hospital is not an appropriate place to park, not least because it takes space away from patients of the hospital who need easy access, and not paying to park there will result in a parking fine. The hospital vicinity is also not a suitable place for congregating in groups.

Our main advice is for students to be greener by walking, cycling, and using public transport. Thank you!

ADVERSE WEATHER

Although it is very rare that we would need to close the college unless there is a severe red weather warning, or in the event of a heavy overnight snow fall, or a forecast of heavy snow during the working day, our first priority is the safety of students and staff. In the event of adverse weather, the Principal will endeavour to post a message on the college website by 06:30 to remind staff and students what they should do.

We have guidance on distance learning for managing remote teaching and learning. Teachers should notify their affected classes and then remotely teach via Teams. Students need to ensure they check their college emails regularly for information from the college. All remote lessons should be provided in full and registered using Corero. Remote learning should be marked as an "R" in registers.

Notwithstanding this, students and staff should make the journey to college if it is safe to do so, particularly if they live within a reasonable walking distance. If snow is forecast to fall during the working day, a decision will be made as to whether staff and students who live some distance from the college, and particularly those who rely on public transport, should leave college early. We can't predict or control the weather, but we can be prepared!



2025 Award Schemes

Lord Mayor's 800th Anniversary Awards Trust



Awards vary between £50 and £1000 towards the cost of the project.

The Trust supports young people aged 17-24 taking part in projects designed to broaden their experience, develop their self-confidence and improve their career chances.

Example Projects:

Teaching and community work in many different countries

Conservation and wildlife work abroad

Attendance at Summer schools and work experience abroad

Applicants will need to demonstrate that they will be challenged or will be bringing benefit to others.

Applicants must outline the fund raising aspect of their project: that they can fund a large part of the project through their own efforts.

Additionally, the Trust aims to give an insight in to the work of the Lord Mayor and Corporation of the City of London. Priority for granting awards is given to those applicants with a close connection to the City of London.



Our college was founded in 1532 when Horsham born Richard Collyer, a wealthy London merchant and member of The Mercers' Company of the City of London, specified in his will that a school house should be built in Horsham for 60 boys. The Mercers' Company are still our trustees and maintain a close relationship with the college.

The **Worshipful Company of Mercers** is the premier Livery Company of the City of London. The company's aim was to act as a trade association for general merchants, and especially for exporters of wool and importers of velvet, silk and other luxurious fabrics (mercers). Today, the Company exists primarily as a charitable institution, supporting a variety of causes. The company's motto is *Honor Deo*, Latin for "Honour to God".

Visit the [Student Services SharePoint](#) site for more information

If you wish to proceed with an application, contact Student Services: studentservices@collyers.ac.uk

Applications must be processed by Student Services before 20 February 2025 for projects taking place between May and December 2025.

2025 Award Schemes



ZONTA International Young Women in Leadership Award



Recognising young women aged 16-19 who demonstrate superior leadership skills and a commitment to public service and civic causes.

You must demonstrate:

- Active commitment to volunteerism.
- Experience in local government, student government, or workplace leadership (paid or unpaid).
- Volunteer leadership achievements.
- Knowledge of Zonta International and its programs.
- Support in Zonta International's mission of building a better world for women and girls.

Awards range from US\$250 to US\$5000

Visit the [Student Services SharePoint](#) for more information about Zonta.

If you wish to proceed with an application, contact Student Services.

Applications must be completed and submitted to Zonta by 28 February 2025

2024 Collyer's Prize Winner

In 2024, Collyer's student, Jennifer Ohiri won two Zonta awards: first prize from the Zonta E-Club of the UK and also second prize in the Zonta district competition (which includes a large area of northeastern Europe).



Jennifer was presented with her award in May 2024 by Kate Spalding of Zonta